



**MINUTES OF MACE AGM HELD ON WEDNESDAY, 28 NOVEMBER 2017 AT 16:15, CAPE PENINSULA
UNIVERSITY OF TECHNOLOGY, BELLVILLE, CAPE TOWN**

1. Welcome

Dr Riaan Els welcomed all members to the 2018 MACE AGM.

2. Attendance register

An attendance register was circulated and signed by all the attending members (150).

3. Minutes of the 2017 AGM

The minutes of the AGM held on 29 November 2017 at the WITS School of Governance, Johannesburg, were distributed prior to the meeting and taken as read. MACE Treasurer/Secretary, Candes Keating, presented the minutes.

Accepted: Khotso Moabi (UFH)

Seconded: Louis Jacobs (NWU)

4. Chairpersons report

The Chairperson, Marick Hornsveld presented her annual report to the delegation.

5. Audited financial statements and appointment of auditors

The Treasurer, Candes Keating, presented the unqualified audited financial statements and reported that the organisation's finances were in a healthy state. She asked for their acceptance, which was granted. The appointment of the auditor was accepted.

Accepted: Rene van Meurlen (NWU)

Seconded: Eugene Seegers (UFS)

6. Regional Discussions

Members divided up into their regions and discussed plans for 2019. The Regional Chairperson reported back as follow:

- KZN: Hazel Langa noted that Unisa will host a regional event on 24 May 2019. They will engage with non-member institutions.
- Free State: Ilze Bakkes noted that a regional event will be held at the end of May 2019. They will engage with Sol Plaatjies and private institutions.
- Northern Region: Deputy-Chairperson Louis Jacobs reported that election of a Regional Chairperson will take place at an inaugural regional meeting that will be hosted by the University of Limpopo.
- Central: Deborah Minors reported that a regional event will be held early in June and will be hosted by VUT.
- Eastern Cape: Thabo Mpumlwana reported that a regional event will be held at the end of June and will be hosted by WSU.
- Western Cape: Cathy Cloete reported that a regional event will take place in March and will be hosted by CPUT.

7. Closure

Deputy Chairperson Louis Jacobs noted that the 2019 National Congress will be held in Port Elizabeth. UFS indicated that they will host the National Workshop. Unisa and TUT will discuss the possibility of hosting the Director's Forum.

The meeting was adjourned at 17:15