



Marketing, Advancement & Communication in Education

**MINUTES OF THE MACE 2022 ANNUAL GENERAL MEETING
HELD AT FUTURE AFRICA - UNIVERSITY OF PRETORIA
16 November 2022
15:30PM - 16:30PM**

2022 AGM AGENDA

1. Welcome
2. Attendance register
3. Minutes of the 2021 AGM
4. Chairperson's Annual Report
5. Audited Financial Statements
6. Election of new Board members
7. Questions
8. Closure

1. Welcome

- The Chairperson, Silvanus Welcome, welcomed participants and thanked them their participation.
- The Chairperson introduced the Board Members
- Current Board of directors who took office in February 2022.
 - Sithembinkosi Tlale
 - Hernan Finkel
 - Elmari van der Merwe
 - Christopher Motabogi
 - Sbongiseni Magwaza
 - Lacea Loader
 - Marilise (Administrative Assistant)

2. Attendance Register

- Thirty-three delegates registered to attend the AGM (registration report attached) and 17 delegates attended (attendance report attached). Participants represented a total of nine institutions, which constituted a quorum.

3. Minutes of the 2021 AGM

- The Secretary, Hernan Finkel, proposed that the minutes of the MACE AGM held at Future Africa on online on Wednesday, 16 November 2022 be adopted.

4. Chairperson's Annual Report

- The Chairperson, Silvanus Welcome, thanked the Board members for their contribution during 2021.
- The Chairperson presented his annual report (attached).

5. Audited Financial Statements

- The Secretary, Hernan Finkel, confirmed that the full financial statements were circulated to members earlier in 2021, ahead of the 2022 AGM.
- He presented the unqualified audited financial statements (attached) prepared by AC Accounting Services, MACE's accountants. In summary:
- Hernan reported that we had R112 000 in our Call Account and R944 000 in our investment account.
- It must be noted that only members from paid-up institutions may be nominated and may vote during the AGM. These institutions currently are:
 - 1) Cape Peninsula University of Technology
 - 2) North West University
 - 3) Sefako Makgatho Health Sciences University
 - 4) Stellenbosch University
 - 5) University of Cape Town
 - 6) University of Fort Hare
 - 7) University of Johannesburg
 - 8) University of Pretoria
 - 9) University of the Free State
 - 10) Wits University
 - 11) University of the Western Cape
 - 12) Motheo TVET College
 - 13) Durban Institute of Technology
 - 14) Walter Sisulu University

- 15) Nelson Mandela University
- 16) Berea Technical College
- 17) Tshwane University of Technology

6. Excellence Awards

- With regard to the Excellence Awards, we received 171 entries.
- In order to drive increased revenue, we will need to encourage new membership and deliver increasingly value-added skills development and networking opportunities to members in the 2022 (hopefully post-pandemic) year.
- The Chairperson reiterated that all income went towards the adjudication of the Excellence Awards.
- The board proposed at the AGM that only the Executive would appear on the CIPC registration documents as it becomes almost impossible to get resignations of previous board members.
- This would facilitate the process of updating CIPC information going forward.
- He indicated that the first Board meeting of 2023, will be scheduled within the next two weeks.

7. Questions

- There were comments and suggestions from the delegates regarding the catering and selection of venues for the Upcoming Conference and Excellence awards, which the Board Members have noted and will consider for further discussion.

8. Closure

- The Chairperson adjourned the AGM at 16:30pm.